

# Clarence “Shaheed” DuBois COMMUNITY GRANT PROGRAM

FUNDS AVAILABLE TO COMMUNITY ORGANIZATIONS ADDRESSING ENVIRONMENTAL HEALTH CONCERNS

## Project Description

The Community Grant Program provides funding to organizations that aim to conduct outreach, promote community awareness of local environmental health concerns, or collect information needed to address health concerns related to the environment. Grantees will be allocated up to \$2500 for project expenses. Expenses may include project materials, participant incentives, and operation costs (see item examples on budget page). Approximately 5 grants will be awarded.

## Selection Criteria

The following criteria will be considered:

- Demonstrated interest in addressing local environmental health concerns.
- Sufficient support from the organizational leaders (head administrator, etc.).
- A designated coordinator who can commit appropriate time to the project.
- Volunteers/staff to facilitate project operation and events.
- A community that demonstrates need for the proposed activities.
- Technical merit of the application (ex: provides specific details, addresses questions, etc.).

## Eligibility

Eligible organizations must be an organization that serves or is located within Cherokee, Clayton, Cobb, DeKalb, Douglas, Fayette, Fulton, Gwinnett, Henry, or Rockdale counties.

## Requirements

- Organization must be not-for-profit under Section 501c(3) of the Internal Revenue Code.
- Provide intent to apply via email or mail by September 15, 2015.
- Submit a complete application form (page 2-6) by October 1, 2015 to [laura.whitaker@emory.edu](mailto:laura.whitaker@emory.edu)
- Include resume of the project coordinator with the complete application.
- The proposed project should be implemented within a 12-month period.
- Awardees will participate in a planning meeting, provide a quarterly-month update, submit a one-page final report, and participate in an end of year presentation.
- Guidance and/or assistance may be provided to awardees based on project and organizational needs.

## Submit application to:

[laura.whitaker@emory.edu](mailto:laura.whitaker@emory.edu)

or:

Attn: Laura Whitaker  
1518 Clifton Road NE, Mailstop #1518-002-2BB  
Atlanta, GA 30322

## For more information, contact:

Laura Whitaker at 404-712-8761 or [laura.whitaker@emory.edu](mailto:laura.whitaker@emory.edu)

## APPLICATION FORM

Name of Organization:

Mailing Address:

Telephone:

E-mail of Primary Contact:

Name of Primary Contact:

Title of Primary Contact:

Name of Financial Official (authorized to sign for organization)

Title of Financial Official:

Financial Official's Phone:

Email:

Type of Organization:     Community Based Organization     Faith-based organization

School/Academic Institution     Healthcare setting     Other:

How many staff members does your organization have?

Approximately how many members / volunteers are part of your organization?

Organization Mission Statement:

What is your organization's annual budget? Choose from the dropdown options below.

\$0 - \$10,000     \$10,000 - \$20,000     \$20,000 - \$30,000     \$30,000 - \$40,000

\$40,000 - \$60,000     \$60,000 - \$80,000     \$80,000 - \$100,000     Greater than \$100,000

Who are your organization's top 5 funders?

1.

2.

3.

4.

5.

**Environmental Health Topic: (select all that apply)**  Water Pollution  Soil Contamination  
 Air Pollution  Abandoned Buildings / Sites  Industrial Sites  Waste Disposal / Illegal Dumping  
 Chemicals in the Home  Alternative Transportation  Lifetime Exposures  Built Environment  
 Healthy Food Access  Cumulative Exposures / Multiple Risks  Other:

**Project Title:**  
**Summary of Project:**

**Approximately how many people will your proposed project target?**

**How did you find out about the mini-grants program? (check all that apply)**

Colleague/Friend  Email  Website  Flyer  Newspaper  Other:

### **PROPOSAL NARRATIVES**

**Instructions: Complete narratives within fillable forms below. Each narrative has a word limit.**

1. Projects must address a community need. Briefly describe the community your project will serve, identify the specific need, and explain how the project will meet the identified community need.  
(Word limit: 300)

2. How will this project be conducted in your community? Provide a detailed plan. Describe proposed activities and events. For example, describe how you will promote or publicize activities to get people to participate. Also discuss any barriers you foresee and how you will address them. (Word limit: 500)

3. What is your proposed 12-month timeline for project planning and activities? (Start date: January 15, 2016). Note: The activities listed in this timeline should be detailed in project plan in requested in question 2.

DATE	ACTIVITY

4. What is your organization’s past experience in addressing related community concerns? Or: What led your organization to identify the stated environmental health concern and what steps if any you have taken to address it? (Word limit: 200)

